



Ī. **STUDIES** (attach photocopies of diplomas and certificates you need to qualify as a candidate):

| A. Secondary, advanced or technical education                               |                |        |   |
|---|----------------|--------|---|
| Name and address of establishment<br>(town and country)                     | Years of study |        | Certificates and/or diplomas obtained. State official length of course<br>and main subjects |
|   | from           | to (1) |   |
|   |                |        |   |
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|   |                |        |   |
|   |                |        |   |
|   |                |        |   |
| B. Higher education   |                |        |   |
| Name and address of University or other<br>establishment (town and country) | Years of study |        | Certificates and/or diplomas obtained. State official length of course<br>and main subjects |
|   | from           | to (1) |   |
|   |                |        |   |
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|   |                |        |   |
| Post graduate education   |                |        |   |
| Name and address of University or other<br>establishment (town and country) | Years of study |        | Diploma or other qualification obtained   |
|   | from           | to (1) |   |
|   |                |        |   |
|   |                |        |   |
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|   |                |        |   |

(1) State the date (month and year) when the studies were completed and/or the qualification was obtained.

**i. PROFESSIONAL EXPERIENCE** (attach photocopies of supporting documents)

Give details of the post(s) you have held hitherto and professional experience acquired. Continue on additional sheets if necessary.

| Exact designation of post,<br>Nature and tasks description | Name and address<br>of employer | From<br>(day/month/year) | To<br>(day/month/year) | Length<br>(year, month, day) |
|--|---------------------------------|--------------------------|------------------------|------------------------------|
|  |                                 |                          |                        | Full/part-time               |
| Reasons for leaving:                                       |                                 |                          |                        | %                            |
|  |                                 |                          |                        | Full/part-time               |
| Reasons for leaving:                                       |                                 |                          |                        | %                            |
|  |                                 |                          |                        | Full/part-time               |
| Reasons for leaving:                                       |                                 |                          |                        | %                            |
|  |                                 |                          |                        | Full/part-time               |
| Reasons for leaving:                                       |                                 |                          |                        | %                            |

Please put additional professional experience on separate page.

|                      |  |  |  |                         |
|----------------------|--|--|--|-------------------------|
|                      |  |  |  |                         |
| Reasons for leaving: |  |  |  | Full/part-time<br><br>% |

**TOTAL professional experience:**

...../...../.....  
( yy / mm / dd)

**i. OFFICE SKILLS:**

Keyboard normally used:      AZERTY    |                    | QWERTY    |

Knowledge of IT software:

**J. PUBLISHED WORKS** (indicate works relevant to the post being applied for; if necessary add additional sheets):

**1€ Long periods (longer than two months) spent abroad** (please indicate country, year and reasons for stay):

1F. **OPTIONAL:** Have you special needs that might pose difficulties during the tests? Yes No  
If yes, please give details (to enable the Administration to make the necessary arrangements, if it can):

.....  
.....  
.....

1G Have you ever been found guilty of any offence by a court or tribunal? If so, give details:

.....  
.....

**DECLARATION**

1. I, the undersigned, do solemnly declare that the information contained in this form is correct and complete.
2. I further do solemnly declare that:
  - a) I am a European citizen and enjoy my full rights as a citizen;
  - b) I have fulfilled any obligations imposed on me by the laws concerning military service;
  - c) I meet the character requirements for the duties involved.
3. I am aware that the following supporting documents (photocopies) will be requested of me and are indispensable if my application is to be accepted:
  - a) document proving citizenship (passport or identity card);
  - b) diploma(s) or certificate of study certifying the level required for admission to the competition;
  - c) Certificate(s) from employer, or employment contract(s) and the final salary slip(s).
4. I undertake to produce on request supporting documents in respect of point III B, points 1, 2 and 3, and I understand that any misstatement or omission, even if unintentional, may lead to the rejection of my application.
5. I agree to undergo the compulsory medical examination to ensure that I am physically fit to perform the duties involved.

**Date and signature:** .....

Number of enclosures: .....

**DO NOT FORGET TO SIGN!**

Please note that the Greens/EFA Group will process your data in accordance with the Regulation (EC) N°45/2001 on the protection of individuals with regards to the processing of personal data by the Community institutions and bodies. You have the right to access or rectify data.